



विना तु नृत्य शास्त्रेण चित्रसूत्रम् सुदुर्विदम्

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Nalanda Dance Research Centre's Nalanda Nritya Kala Mahavidyalaya

Plot A-7 / 1, N.S.Road No.10, J.V.P.D. Scheme, Vile Parle (West), Mumbai, Maharashtra 400049, India

Chairman : Dr. Narendra Jadhav

Education Director : Dr. (Smt.) Kanak Rele

Principal : Dr. (Smt.) Uma Rele

Purchase Policy

1. Minimum one meeting of the Purchase Committee has to be conducted once in every three months.
2. Check the requirements of the institution.
3. Invite quotations from reputed vendors
4. **Shortlist three** from the quotations received and **Select one** based on service and quality.
5. Negotiation of value and terms with the vendor.
6. Finalize the quotation and issue order to the Accounts department for payment.
7. The Committee has the right to purchase goods (Direct Purchase) below Rs.10,000/-without approval of the Management.



U.R. Rele

Dr. (Smt.) Uma Rele
Principal
Nalanda Nritya Kala Mahavidyalaya